

WEBSITE GALLERY APPLICATION FORM

NAME:

Information to allow the Society Of Mountain Artists to contact you. When handwritten please use black pen and PRINT (block letters).

Email: _____

Postal Address: _____

Telephone: Day: _____ Evening: _____ Mobile: _____

Web Address: _____
 (if you wish to have your site linked to the SMA website)

Works:

Images in 'jpeg' format can be submitted either by email or on a CD Rom, clearly labelled on this application form. (Most photo developers can convert existing photographs into 'jpeg' images onto a CD Rom). Alternatively you can scan your own images (at 72 dpi resolution/rgb colour mode if possible) and save as jpegs. Please keep titles short to a maximum of 30 letters, including spaces. **Additional Website Gallery Application forms available at meetings or photocopy this page if necessary.**

| No. | Title of Work | File Name | Framed 'Y'(Yes)/ 'N'(No) | Size (cms) (Length by Width of Outer Perimeter) | Medium & Support | Price |
|-----|---------------|-----------|--------------------------------|---|------------------|-------|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |

Ensure you keep a copy of both pages for your records.

Terms & Conditions of SMA Website Gallery Usage

1. Current SMA financial Member;
2. Payment of SMA website annual gallery usage fee of \$20.00 per calendar year. (Waived for 2012 if Gallery Fee paid and paintings submitted before 15 October 2011)
3. A signed Website Gallery Application Form must accompany any works to be displayed.
4. A commission of 25% per painting will be deducted after the completion of the sale, by the SMA.
5. Postage, packing and delivery to the purchaser is the sole responsibility of the Artist.
6. All sales transactions must be commenced and completed through the SMA's website gallery processes which are outlined below:
7. On notification to the Gallery by a prospective purchaser, the SMA will seek purchaser's details and delivery address.
 - a) The artist will then be notified and asked to provide the cost to send painting to delivery address by Registered Post. (Registered post must include tracking, signature on receipt and insurance.)
 - b) The SMA will then contact the prospective purchaser with the total sale costs of postage + painting + insurance.
 - c) On confirmation of the purchase, the artist will be advised by a representative of the SMA Gallery.
 - d) Artist then appropriately wraps and posts painting to delivery address.
 - e) SMA Gallery advises purchaser that painting has been sent.
 - f) After sending the painting, the Artist must return the notice-form, either by email to sales@mountainartists.org (with a scanned receipt) or, if by mail, with the receipt attached, to PO Box 76, Wentworth Falls NSW 2782.
 - g) SMA Gallery reimburses the artist for postage cost and pays artist for painting less 25% commission.
8. All unsold works must remain on the site for at least three (3) months before they can be changed;
9. It is the responsibility of the artist, if they plan to be away from home, to advise sales@mountainartists.org (in advance) of dates of absence and alternate contact details.
10. Any work displayed in the SMA Website Gallery must always be available for immediate despatch.

Artist's statement/biography may be attached to this form: (Maximum STRICTLY 300 words or less) and optional artist photo (as per format above) for inclusion on website send by email to webmaster@mountainartists.org (Or if a hard copy – by hand, please print and send to **SMA Gallery, PO Box 76, Wentworth Falls NSW 2782**).

Artists Waiver/Disclaimer

By completing and signing this form you are giving your agreement and consent to the terms and conditions of usage of the SMA website and indemnifying the SMA its members and representatives against any legal or other type of claim.

Artists Signature

/ / 20.....
Date